



Lacrosse Nova Scotia Board of Director Role Description

Vice President Officiating

The Vice President Officiating is responsible for the oversight, development, and certification of all officials within the Society. This role ensures that the provincial officiating program meets national standards and provides a safe, fair, and consistent environment for the sport of lacrosse across Nova Scotia.

SKILL SET:

- **Technical Expertise:** A strong understanding of the rules of lacrosse and the officiating certification programs.
- **Leadership Experience:** Prior background in management, training, or supervisory roles, ideally within a sports officiating context.
- **Governance Knowledge:** An acceptance of the legal duties, responsibilities, and liabilities of non-profit associations.
- **Communication Excellence:** Exemplary oral and written communication skills; ability to manage conflict and provide constructive feedback.
- **Strategic Vision:** Ability to plan for the long-term recruitment, retention, and advancement of officials in the province.
- **Commitment:** A deep commitment to the Society's objectives, mission, and values, and a willingness to devote the necessary time.

SPECIFIC RESPONSIBILITIES:

- **Certification & Training:** Coordinates officiating clinics and certification sessions for officials within the province. Ensure there are sufficient Learning Facilitators to support clinics within the province for all sectors.
- **Policy Implementation:** Ensures all officiating activities align with Lacrosse Canada (LC) standards and LNS provincial policies.
- **Committee Leadership:** Chairs the Officiating Committee (if applicable) to review grading, assignments, and disciplinary matters related to officials.
- **Recruitment & Retention:** Develops strategies to increase the number of active officials and provides mentorship opportunities for junior officials.
- **Resource Management:** Works with the Executive Director to ensure officials have access to necessary manuals, uniforms, and rulebooks. Prepare annual budget needs and shares with VP Finance.
- **Evaluation Oversight:** Establishes a system for the evaluation and ranking of officials to ensure high standards during provincial championships and tournaments.
- **Board Participation:** Serves as an officer of the Society and attends all Board and Executive meetings.
- **Budget Management:** Develop and share with the VP Finance, the annual budget requirements



related to this portfolio.

RELATIONSHIPS:

Internal: Works in close collaboration with the President, Executive Director, and VP High Performance to ensure officiating supports all levels of play.

External: Acts as the primary liaison with the Lacrosse Canada Officiating Committee and is accessible to club presidents and officials seeking guidance on rule interpretations or certification status.

TIME COMMITMENT:

Monthly Time Commitment is approximately 10-12 hours per month allocated as follows:

- Work Requirements: Approximately 6–8 hours for coordinating clinics, answering inquiries, and managing the provincial officials database.
- Meetings: 2–4 hours for Executive and Board meetings, plus the AGM.
- Seasonal Peaks: Additional time (approximately 15–20 hours) during the pre-season (clinic season) and during provincial championship weekends